

Resume

Arnab Bagchi

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Passport No.:G7870093 valid up to 25th February 2018

Date of Birth : 07.02.1972
Father's Name : Sri Asit Kumar Bagchi
Marital Status : Married

Objective:

To advance my professional career in a challenging and rewarding role in the field of Logistics in Energy Sector.

Key Attributes:

- Self motivated & capable of promoting innovative solutions to challenging situations
- Capable of developing strategies & tactics to meet the demands of business objectives.
- Potentiality to learn and adopt new things to achieve logistical solutions

Achievements:

- Efficiently managed movement of Heavy Lift and Over-dimensional project Cargo from Supplier premises to safe receipt at Project site in co-ordination with Overseas Suppliers, Transporters, Shipping Lines, Load Port Surveyors.
- Managed in time mobilisation of men, material and Offshore Vessels viz. FPSO, Rigs and other Offshore Construction and Support Vessels as per Oil and Gas Project schedule.
- Worked in close liaison with both internal & external clients to ensure project success in terms of budget, timeline, quality, and documentation.

Work Experience:

1) Reliance Industries Limited (E&P), Mumbai Region- Officer-Imports (SCM) 1st June 2007 - Present

Key Areas: Manage and co-ordinate movement of Heavy Lift and Over-dimensional project Cargo, Rental Equipments and tools, Drilling Mud, Chemical, Tools, Dangerous and Hazardous Cargo, Differential Global Positioning System and Real Time Current Monitoring & Meteorological Ocean Measurement Equipments, Import and re-export of Offshore Rigs, FPSO, Vessels for Oil and Gas Exploration and Development Project, Liaison with Freight Forwarders, Shipping Lines, Customs, Directorate General of Hydrocarbon, Offshore Defence Advisory Group, Directorate General of Shipping and other Government Departments.

Job Responsibilities:

- Manage and coordinate movement of Heavy Lift and Over-dimensional Project Cargo, from supplier premises to safe receipt at Project site and warehouse to meet timely Oil and Gas Exploration and Development Project schedule.
- Manage and coordinate Security Clearance, Import and re-export of Offshore Rigs, FPSO, Seismic Survey Vessels, Construction Vessels, Supply Vessels, Anchor Handling Tugs/Tugs for Oil and Gas Exploration and Development Project.
- Review and record of Offshore Vessel Statutory Certificates as per IMO Guidelines.
- Ensure the safe, efficient and cost effective movement of all materials by road, sea and air.
- Manage and Coordinate movement of Dangerous Goods as per International Maritime Dangerous Goods Code requirements, maintaining database of MSDS for hazardous cargo.
- Liaise with the Freight Forwarders, Shipping Lines and Agents on the movement of materials & equipment from Supplier's warehouse to Project Site.
- Estimating shipping volume as per Project Cargo size and Volume.
- Manage and coordinate Break Bulk Cargo movement, vessel booking and shipping documentation.
- Co-ordinate with Shipping Agents, Stevedore Agents.
- Managing and reviewing entire shipping documentation as per contract compliance.
- Liaise with respective Project Managers/ Project Teams, and participate in Planning, Controlling and coordinating on all matters related to import of equipments and materials required for Oil and Gas Exploration and Development Project.
- Coordinating with expediting team in the project and ensure that all materials and equipments are supplied in line with the project specifications.
- Managing and coordinating with Transporters for inland transportation of Heavy Lift and Over-dimensional Goods, Rental Equipments and tools, Drilling Mud, Chemical, Tools, Dangerous and Hazardous Cargo.
- Managing and coordinating with Customs House Agent for timely clearance of materials, equipment and offshore Vessels from Customs.
- Support and advise project personnel on logistic and procurement activities as per Oil and Gas Exploration and Development Project schedule.
- Inspection of Offshore Vessel at foreign port prior to mobilization at Project Site.
- Arrangement of security clearance for expatriates.

2) Omya India Private Limited, Mumbai Region- Logistics Officer

April 2007 - May 2007

Key Areas: Overall Logistics support for Export, Import and domestic sales, Liaison with Freight Forwarders, Shipping Lines, Customs, DGFT and other Government Departments, Overseas Communication with Buyers and Suppliers.

Job Responsibilities:

- Manage and co-ordinate Execution of Exports, Imports and Domestic sales orders
- Liaise with the Freight Forwarders, Shipping Lines and Agents on the movement of materials & equipment from Supplier's warehouse to Project Site.
- Estimating shipping volume as per Project Cargo size and Volume.
- Experience in Break Bulk cargo booking, vessel booking and shipping documentation.
- Co-ordinate with Shipping Agents, Stevedore Agents.
- Interaction with production department for planning and despatch scheduling for Exports and Domestic sales orders

3) Transtech Turnkey Private Limited, Pune, India- Purchase and Logistics Officer November 2006- March 2007.

Key Areas: Overall Logistics support for Import, Liaison with Freight Forwarders, Shipping Lines, Customs, DGFT and other Government Departments, Overseas Communication Suppliers.

Job Responsibilities:

- Responsible for full coordination of Import of Project Cargo from supplier premises to safe receipt at Project site and warehouse to meet timely Project schedule.
- Liaise with the Freight Forwarders, Shipping Lines and Agents on the movement of materials & equipment from Supplier's warehouse to Project Site.

- Overall Inland logistics support.
- support and execution of purchasing activities.

4) Brintons Carpets Asia Private Limited- Team Leader Logistics June 2002-November 2006

Key Areas: Overall Logistics support for Export, Import and domestic sales, Liaison with Freight Forwarders, Shipping Lines, Customs, DGFT and other Government Departments, Overseas Communication with Buyers and Suppliers.

Job Responsibilities:

- Manage and co-ordinate Execution of Exports, Imports and Domestic sales orders
- Liaise with the Freight Forwarders, Shipping Lines and Agents on the movement of materials & equipment from Supplier's warehouse to Project Site.
- Estimating shipping volume as per Project Cargo size and Volume.
- Experience in Break Bulk cargo booking, vessel booking and shipping documentation.
- Co-ordinate with Shipping Agents, Stevedore Agents.
- Interaction with production department for planning and despatch scheduling for Exports and Domestic sales orders

5) Technics Engineering Systems Pvt. Ltd., Kolkata, India-Technical Officer January 2000-May 2002.

Key Areas: Developing Solution based packages for maintaining Company data, AutoCAD.

Job Responsibilities:

- Maintaining company financial data in MS-Excel,
- Generating Engineering drawings through AutoCAD.

Tools Used: Foxpro, C, AutoCAD.

Education and Certification:

Examination	Board	School/College	Year of Passing	Percentage
B-Sc	University of Burdwan	T.D.B. College, Raniganj	1995	50.2
AISSCE	CBSE	Central School, Durgapur	1993	62.1
ICSE	CISCE	St.Xavier's School	1990	57.3
O'Level(Foundation course in Information Technology)	DOEACC	Institute of Computer Engineers, Kolkata	1996	65
A' Level(~PGDCA)	DOEACC	Electronic Research & Development Centre, Kolkata	1998	60.1
B'Level(~MCA) [Undergone the course]	DOEACC	Institute of Computer Engineers, Kolkata	1998-2000	-
DIPLOMA IN CENTRAL EXCISE & CUSTOMS	National Institute of Export Management (NIEM)	National Institute of Export Management (NIEM)	2002	66